

Spruce View & District Agricultural Society Meeting Minutes

Date: September 8, 2022 @ 7 pm

Attendees: Brent Ramsay, Beth Huising, Kinsey Brown, Mitch Hetu, Janine Seymour, Logan Ebbesen, Lindsay Stoyburg, Whitney Quartley

1. Amendment to “New Business” to discuss County Capital Grant by Brent.
 - Motion to accept amended agenda by Mitch, 2nd Whitney
2. Motion to approve minutes by Mitch, 2nd Whitney.
3. President’s Report
 - Sent out via Email prior to meeting, additional items discussed:
 - Minor Hockey - Ice and Lines to go in Sept 20 and 23 respectively. Minor Hockey had mentioned a “Welcome Back” BBQ to align with putting lines in, no update on whether they will be going forward with the BBQ.
 - Ice Rentals - Cancellation Policy - working with Caroline to align cancellation policies.
 - ODR - Land survey has been completed. County is willing to assist with sourcing quotes for work required, however Ag Society has chosen to source quotes. Brent, Mitch, and Logan to source quoted.
 - The Ag Society can request an extension to the previously approved grant meant to develop the ODR if current funding cannot support the required work. County will do the paperwork.
 - County will provide signage.
 - Ag Events - October 5 - Animal Behaviour Event put on by County
 - the event will be hosted by Benalto Ag., but our Ag Society has the opportunity to assist with advertising and have our logo included.
 - Whitney will post event poster to Facebook/ Instagram.
 - Board Member Announcement - Brent will be stepping down at AGM.
4. Financial Report - Lindsay
 - General Account \$80,063.83
 - Casino Account \$27,123.38
 - Cash deposit from the Cabaret was deposited to the Casino account. Lindsay is fixing.
 - YE 2022 Financials are done.
 - Covid Grant was audited. Lindsay sent all requested information.
 - Quarterly Budget Update - not available, books are with the accountant. The accountant is assisting with a budget.
 - Motion to accept financials as read by Janine, 2. Beth.
5. Director Reports
 - Facility Rentals - Beth

- Practice Schedule has been made, some changes to be expected.
 - Met with Caroline to coordinate weekends.
 - Two private tournaments have been booked.
 - Red Deer Ringette has asked to book time if we can put the additional ringette line in the ice. Board agrees to put extra line in.
 - Public Skate and Shiney - Paid by for Rec and Culture again. Fridays 4pm - 7pm
 - Cash Machine - No for now, too many risks with the rural location of the facility.
 - Communications - Whitney
 - Instagram Account Created - spruceviewag
6. User Group Reports
- Minor Hockey - discussed in President's Report
 - Figure Skating - Whitney
 - Coach has been hired. Figure Skating is running through Fun Team Ab. this year.
 - 4-H - have booked meeting at the arena for the 1st Monday of every month. They need 9 members to run their program.
7. Caretaker Report - Carmen
- RAM Alarms - Work completed Sept 8.
 - Zamboni Door - Scheduled to come the second week of Sept.
 - Board Replacement - Tom to help replace the damaged boards before the ice goes in.
 - Time Box Plexi -Glass ordered
8. Unfinished Business
- Heifer Raffle - Tom Absent
 - County Operating Grant - Brent - Requested \$70k (same as last year), max funding amount is \$50k. In order to receive extra \$20k we have to write a letter to request. Letter to be submitted after AGM.
 - Kick the Dust Up Cabaret - Lindsay still finalizing numbers.
 - NYE Cabaret
 - Jamie Woodfin Contract Signed - Still unable to find accommodation.
 - Possible collab with the hall on cabaret event - Brent to follow up
 - Midnight Lunch - to be provided. Brent to call to get quote for catering. Beth will look into Costco/Co-op platters. We will base the ticket price on the cost of food.
 - Tickets - 300 capacity, aim to be sold out prior to event. Aim to have tickets on sale by end of September.
 - Bartenders - Hall provides 2 @ \$15/hr.
 - Liquor License and 50/50 license - Janine
 - Wristbands/Tickets - we can use leftovers from August Cabaret
 - Cash/ Debit - Logan to look into setting up a Clover account so we can accept debit/ credit at the event
 - Liquor - Brent will do liquor order again. Special themed shooter.

- Float - only need \$200 float/ cash box.

9. New Business

- AGM October - Must be advertised 1 month in Advance - Whitney to post on social media. Elections must be advertised.
 - Last AGM minutes to be circulated at meeting.
 - Sell memberships at meeting.
 - Whitney to bring snacks.
- Caretaker Contract - Get updated insurance.
- Kitchen Lease - Tenants to be charged \$350/mn. Motion to charge \$350 /mn for kitchen rent by Mitch, 2nd Janine.
- County Capital Grant - Deadline end of Sept. Brent to call Parkland Audio to get a quote to update sound system. Kinsey to apply for grant once quote has been provided.

10. Meeting Adjourned 9:54 pm

11. Next Meeting: AGM October 13th @ 7pm