



Spruce View & District Agricultural Society Meeting Minutes

Date: June 12th 2025 @ 7:10 pm

Attendees: Logan Ebbesen, Whitney Quartly, Trent Severtson, Ote Poirier, Jaret Haupt, and Jessica & Jayden Severtson.

1. Approval of the Agenda
 - a. Trent S. motions to approve the agenda.
 - b. Ote P. seconds the motion. Carried.
2. May Minutes
 - a. Trent S. motion to approve the May minutes by Whitney.
 - b. Jaret H. seconds the motion. Carried.
3. President Report
 - a. Successful farm safety event on June 3rd and 4th. Thank you Innisfail & District Ag Society for including us with this event and volunteers!
 - b. Completion of the Live Barn setup. Thank you Lindsay for setting it up.
 - c. Sky Roth was announced as the scholarship winner, with a reminder to Lindsay to provide the scholarship cheque to Trent for June 26th.
4. Financial Report
 - a. General account balance: \$49, 532.21
 - b. Casino account balance: \$29,790.82.
 - c. Kitchen subcontractor not responding. \$900 outstanding.
 - d. T&T Signs owing \$500 for board sign rental.
 - e. Status of the vacant kitchen was discussed. Jaret will contact Tom regarding outstanding rent and potential prepaid rent. If the kitchen remains vacant, the group will proceed with tenant advertising or without a tenant. Advertising for kitchen tender applications was discussed but deferred at this time.
 - f. Jessics S. will send Jaret Haupt an invoice.
 - i. Motion to approve the financial report made by Ote P.
 - ii. Motion second by Trent S. Carried.
5. Director Reports
 - a. Booking Coordinator (Jessica)
 - i. The ice schedule is open to everyone.
 - ii. Minor hockey and skate club schedules have been entered, with the season starting September 29th.
 - iii. The Christmas break schedule is set. Potential changes due to a January 2nd tournament.
 - iv. Discussion needed on public skating and free shinny times, with Sunday being the preferred day based on group messages with Friday as the alternative. Vote on Whatsapp to decide the finalized day.

- v. Cassandra's booking request for two November weekends was discussed. One weekend is booked by Minor Hockey, and the other is booked by another individual. Jaret H. advised Jessica to inform Cassandra of unavailability and explore alternatives.
 - vi. Discussion on minor hockey booking entire weekends for league games versus tournaments. Unused CAHL dates will be released. Tournament bookings for SV Minor Hockey and Caroline Minor Hockey Chiefs organization were confirmed.
 - vii. **Tournament Deposits:**
 - 1. Discussion on deposit due dates for tournaments.
 - 2. Policy discussed that outside user groups are not put on the calendar until their deposit is paid.
 - 3. A deposit deadline for inside groups (minor hockey) was discussed.
 - 4. A \$750 non-refundable deposit policy was in place, with a potential refund for cancellations with sufficient notice (two weeks).
 - 5. Deposit due date of November 1st was proposed for user groups.
 - 6. The U7 tournament deposit amount is the same as other tournaments.
 - 7. All teams booking tournament weekends are required to pay a \$750 non-refundable deposit. Minor hockey needs to pay deposits by November 1st.
 - viii. Season Minor Hockey meetings to be put into the calendar.
 - ix. 4 H meetings to be added to the calendar. First Monday of every month from October through May at 7:00 p.m. and last meeting on the last Monday of May. No meetings in June-September.
 - x. Discussion on the Hub's hourly ice charge and whether to increase it to regular rate. Currently considered a user group. Discussion on the definition of a user group and booking order. Consensus to maintain the user group rate and revisit for next year.
 - b. Communications (Whitney)
 - i. Posting on socials and keeping the website up to date. Waiting for photos of Lindsay from the 2025 Ag Convention. Whitney sent AAAS an email.
 - ii. Ice bookings are available. Will advertise online.
6. User Groups
- a. Minor Hockey
 - i. Registration is open for the Minor Hockey season.
 - ii. Registration numbers for U15 low and needs more players, and combining with Sundre is stalled.
 - b. Skating
 - i. No report.

- c. 4H
 - i. Updates on the banquet (June 20th), Canada Day pancake breakfast (July 1st), and Benalto cleanup shifts left for the 4H year.
- d. Pickleball
 - i. Great attendance so far this year. Everyone is having a great time.
- e. ODR
 - i. ODR Committee members listed: Trent Severtson, Kristy Johnson, Don Wilson, Devon Crowley and Ote P. with Logan automatically added. Aim to recruit another community member, and a separate list of volunteers for various tasks. Task volunteer members listed: Mark Johnson, Beau Fleischhacker and Randy Dolphin as well as the Ag Society members.
 - ii. Initial volunteer outreach on Facebook was unsuccessful.
 - iii. Scheduling a meet and greet at the ODR before July 1st to discuss repairs, surface options, and for committee members to meet. Discussion on tractor repairs (propane and clutch).
 - iv. Proposal for a dedicated ODR bank account. Discussion on using grant funds for snow removal and the need for Tom's signature to change signing authority on the current account. Tractor key is reportedly missing.
 - v. COOP Community Spaces grant closed in March so watch for the next round of intakes.
- 7. Caretaker Report
 - a. #2 bathroom door need to be repaired. Ote or Tom to fix.
- 8. Unfinished Business
 - a. Dressing Room Doors/Community In Colour Grant
 - i. Dressing room doors and final painting to be discussed by Phillip and Jaret. Phillip will be sending an invoice for work done.
 - b. Floor Scrubber/Battery Return
 - i. Logan to repair floor scrubber. Likely motherboard issue. Rental options discussed.
 - c. Caretaker Committee
 - i. Meeting to be held soon. Todd should be debriefed on last year's season.
 - d. Grade 5 Farm Safety Field Trip
 - i. Thank you to Innisfail Ag for including us on the Farm Safety Field Trip. Everyone had a great time and learned a lot. Bill will be coming in for bussing and Subway. Thank you Lindsay, Reba and Kim for volunteering!
 - e. 4H Project In The Arena
 - i. ODR board repair was brought up. 4H would like to repair/replace upstairs doors and paint. Frames need to be measured to see if doors could be used from the School.
 - f. Water Bottle Station
 - i. 2 options. Global Industries Canada.
 - 1. \$1950.44 (includes shipping and GST) 11" deep and 37-⁷/₈" high.

2. \$1,534.94 (includes shipping and GST) 6-5/16" deep and 25-9/16" high.
 - ii. Uses the same filter. Option 2 is smaller in size than option 1.
 - iii. Both use the same filter and have the same water capacity.
 - iv. Logan to reach out for a quote on installation.
- g. Panels/Sand
 - i. Mitch and Tom to communicate on removal.
9. New Business
 - a. 2025 Sport & Rec Grant: Active Community Initiative.
 - i. First intake was announced. Next intake to be announced.
 - b. RME Ag Society Grant
 - i. Up to \$10,000 in funding.
 - ii. Deadline July 31, 2025 at 5:00 p.m.
 - iii. Need a timeline of project (needs to be completed within 2 years)
 - iv. Total budget required and what the funding goes towards. List other contributors.
 - v. Potential ideas: Parking lot upgrades, ODR repair or kitchen upgrades.
 - c. Lockbox Code
 - i. Possibly look into changing the code at the end of the summer.
10. Meeting adjourned at 8:46 pm.
11. Next meeting is July 10th 2025 @ 7 pm.

Action Items:

- Whitney: Advertise ice booking openings.
- Whitney/Logan: Come to the next meeting with RME Ag Society Grant info.
- Lindsay/Tom: Get into contact with Kitchen Subcontractor.
- Whitney: Look into donation doors for upstairs for 4H to paint.
- Whitney: Waiting for email from AAAS for pictures from Convention.
- Lindsay/Trent: Send a scholarship cheque for Skye Roth grad on June 26th. Trent to present.
- Mitch/Tom: To handle sand removal and steel panels on the north side of the arena.
- ODR Committee: Meet & address ODR board repairs.
- Tom/Ote: Fix #2 bathroom door.
- Phillip/Jaret?: Acquire new change room doors.
- Logan: Acquire wall mount water bottle refill station installation quote.
- Mitch/Ote/Logan/Trent/Jaret: Set date for caretaker committee date.
- Dane: Fix the tractor (propane tank+fill and key)