



## Spruce View & District Agricultural Society Meeting Minutes

**Date:** November 9, 2023 @ 7:08 pm

**Attendees:** Kinsey Brown, Janine Seymour, Mitch Hetu, Whitney Quartly, Lindsay Stoyberg, Brent Ramsay, Jaret Haupt, Logan Ebbesen, Tom Vanderlinde, Trent Severtson

1. Amendment to Agenda to make the following changes:
  - Add County Update, AAAS Update, and Vending Machine Update to new business.
  - Motion to approve amendments to the agenda by Mitch, 2nd by Whitney.
2. Motion to approve October 2023 meeting minutes by Janine, 2nd by Whitney
3. President's Report - Logan
  - Lots of challenges have come up in the first month, but most have been resolved or are on their way to being resolved.
  - Ag Society has found an Booking Coordinator as well as contractors to run the concession
  - Floor Scrubber - Purchased at auction for \$1,800. Budget for the floor scrubber was \$1,000, Ebbesen Sand and Gravel have generously donated the difference and took the time to assist the Ag Society with acquiring the equipment. Invoice to be forwarded to Lindsay.
  - Coke Sign has been sold for \$250. Whitney purchased desk and speakers.
  - Locks - select locks have been upgraded/ rekeyed throughout the arena.
  - A meeting has been set for the President and VP of the Ag Society to meet with the County representative to discuss the arena.
4. Financial Report - Lindsay
  - General           132,683.56
  - Casino            12,570.78
  - Invoices for the locks and Fire Safety Assessment were recently paid.
  - Budget has been prepared to assist with upcoming expenditures.
  - Motion to approve financials by Whitney, 2nd by Janine
5. Director Reports
  - Facility Rentals - Booking Coordinator
    - New Booking Coordinator has started.
  - Communications - Whitney
    - Still trying to disable old FB.

## 6. User Group Reports

- Minor Hockey - Brent
  - New Booking Coordinator has been found
- Figure Skating - Whitney
  - 24 participants this year.
  - Fundraising is done after the bottle drive and food sales
- 4-H - Whitney
  - 15-16 steers, 7 heifers, sewing and chickens.

## 7. Caretaker Report - Brent

- Brent's List
  - Zamboni Brakes - look good for the current season, a full service should be done at the end of the season.
  - Canex Pest Control - Ag Society has been quoted \$418 to set everything up, with a monthly service fee of \$106.
    - Motion to move forward with pest control by Mitch, 2nd by Whitney. Brent to follow up.
  - Supplies - Logan to follow up re: account and ordering. Ag Society to approve orders.
  - Parking Barricades - there are safety concerns with lack of parking barricades. Tom to look into getting barricades for the parking lot.
- Plumbing - Tom
  - Arena well would be able to accommodate a holding tank, allowing the arena to cease use of the water truck and look into using well water and a water treatment system potentially to use for the rink. Tom following up.
  - Facility Assessment has been booked for the arena to assist with prioritizing repairs and maintenance. Tom to confirm pricing.
  - Water line for coffee machines - Tom to obtain quote.
- Timebox Glass - just needs to be installed. 2 person job.
- Timebox Heater - Tom can replace
- Time Clock - Logan was quoted \$12,000 for a new timeclock. Ag Society to discuss sponsorship to get new clock.
- Player Bench Heaters - quote needed for repair of timer and heater as a whole.

- Weather Stripping on Door -needs to be replaced, causing lots of heat to be lost. Stripping was removed as the door was not closing properly.

## 8. Unfinished Business

- AAAS - Brent has spoken with Tim Carson re: strategy planning. The sessions cost \$300 and are 2 days.
  - AAAS conference is in February - Ag Society gets a portion on the cost back via the Provincial Grant.
- Arena Start Up / Operating Checklist - Logan to discuss with Pat.
- Wheelchair Ramp -Quoted \$600 for basic ramp. Motion to move forward with wheelchair ramp viewing area by Tom, 2nd by Whitney.
- Electrical Bill - has been switched over successfully.
- Kitchen Operator - Louise and Andrea. Rental rate to be increased in new year once tenants have become established. Damage deposit for cleaning to be added to the rental contract.
  - Sheryl has reached out to offer the Ag Society the coffee maker to purchase for \$115. Motion to purchase coffee machine by Mitch, 2nd by Janine.
- ODR Snow Removal and Grant - 3 quotes provided. Motion to accept quote from Timberwolf, unanimous support.
- Pest Control - discussed above.
- Internet - no further info at this time
- Provincial Capital Grant - ASIRP
  - Motion to use ASIRP to apply for humidifier and potable water upgrades by Kinsey, all in favour.
- NYE Cabaret
  - Hall Deposit - Lindsay - reserved but not paid. Cost will be \$750 for the whole hall
  - Food - Janine - Taco Bar provided by the Ag Society.
  - Entertainment - Logan
    - Look into YukYuks and DJ/band.
  - Rec and Culture Grant - Lindsay - application submitted.
  - Square/Cash to be available.
  - Wristbands and Tickets for 50/50 and Raffle - check what we have left and purchase what is needed from Amazon/ dollar store
  - Posters/Tickets - Whitney will get printed

- Volunteer Schedule - has been shared out by Whitney
- Liquor and Raffle Licenses - Janine to continue follow up
- Decor - order off amazon, same as last year. Spent \$270 last year.

#### 9. New Business

- Arena TV - Logan to donate ROKU stick.
- Raffle Box 50/50 for arena projects to run for a few months - Whitney will set up in the new year
- Community in Colour Grant - to be discussed at next meeting
- Wood Plaques - need to find a space to display
- Stop Sign - was knocked down, temporary one has been put up.
- Sewer - discussed with maintenance items
- Board Communication - Logan to create Whats App group
- Event Subcommittees - to be discussed at next meeting
- Change Room numbers - Pat would like to re-number the change rooms so they make more sense. Pat has advised the cost will only be \$30. Motion to allow Pat to update room numbers by Whitney, 2nd by Janine
- Rug Cleaning - costs \$400/mn, not necessary in off season and dryer months. Motion to put service on hold temporarily by Whitney, 2nd y Lindsay.

10. Meeting Adjourned 10:00pm

11. Next Meeting December 7, 2023 at 7pm