

Spruce View & District Agricultural Society Meeting Minutes

Date: December 7, 2023 @ 7:11 pm

Attendees: Kinsey Brown, Janine Seymour, Mitch Hetu, Lindsay Stoyberg, Brent Ramsay, Jaret Haupt, Logan Ebbesen, Tom Vanderlinde, Trent Severtson

1. Motion to approve the agenda by Mitch, 2nd by Janine.
2. Motion to approve November 2023 meeting minutes by Tom, 2nd by Janine
3. President's Report - Logan
 - Maintenance done to the plant to increase efficiency, reduce power bill.
 - Freon purchased for the rink ~\$1800.
 - It has been identified that the brine system needs maintenance
4. Financial Report - Lindsay
 - General 79,039.74
 - Casino 12,570.78
 - Invoicing - Lindsay to meet with new booking coordinator.
 - Motion to approve financials by Tom, 2nd by Janine
5. Director Reports
 - Facility Rentals - Booking Coordinator
 - Beth is working with Jess to transition booking duties.
 - Logan to look into setting up a new email for booking coordinator.
 - Communications - Whitney via Whatsapp
 - Plans to send out newsletter for cabaret as well as sponsor the event on Facebook to increase reach
6. User Group Reports
 - Minor Hockey - Brent
 - No updates
 - Figure Skating - Whitney via Whatsapp
 - Season is going well, Christmas Party is coming up
 - 4-H - Whitney via Whatsapp

- Gift exchange went well. Sewing club and poultry club are meeting in Dec 18 for their Christmas gathering.

7. Caretaker Report - Brent

- Brent's List
 - Couple prospective businesses for board signs
 - One damaged board panel
- Tom
 - Plumbing - well report came back good, we are able to use the well water for the arena
 - Capital Assessment - draft received. Logan and Tom to discuss with county next week
- Zamboni Tanks - Pat to do
- Timebox Glass - just needs to be installed Logan and Tom to do.
- Addition Door Concrete/ Weather Stripping - Logan to do

8. Unfinished Business

- AAAS Conference in Feb - no one to go this year. Logan to ask Brody about ice training.
- Wheelchair Ramp - Total cost was less than \$400, Logan to finish install.
- Floor Scrubber - has been brought to the arena and is working great!
- Canadian linen - Lindsay and Logan following up on pausing account
- Etransfer limit - Limit to be increased to \$15,000 to accommodate larger transactions. Motion to increase etransfer limit by Tom, 2nd by Janine.
- New roles for board members - Janine will be main point of contact for kitchen ladies going forward. Tom will be main point of contact for maintenance.
- TV Install - Logan to do
- Heater Grant - original quote did not include install, however Everything H2O is working with us to get the appropriate heaters installed within budget. Install is scheduled for January 16-18. Old heaters that are being replaced to be offered for sale.
- Tractor - needs propane and keys to get it running. Clutch needs to be replaced.
- NYE Cabaret
 - Food - Janine - Tom will be donating the beef. Thanks Tom! Food has been planned otherwise, Janine and Lindsay to do grocery shopping prior to event.
 - Liquor Order - Janine - To be submitted to liquor store, let Dark Woods know what we will be ordering from them as well.
 - Wristbands/ Drink Tickets Etc - Pick up from dollar store

- Liquor and Raffle Licences - Janine has submitted.
- Float - Lindsay to grab
- Set-up Time - 9:30 am

9. New Business

- Community in Colour Grant - Whitney - table until Jan meeting
- Wood Plaques - Logan - table until Jan meeting

10. Meeting Adjourned 8:45pm

11. Next Meeting January 8, 2023 at 7pm