



Spruce View & District Agricultural Society Meeting Minutes

Date: July 10th 2025 @ 7:19 pm

1. Attendees: Logan Ebbesen, Whitney Quartly, Trent Severtson, Ote Poirier, Jaret Haupt, Jessica Severtson, Trent Severtson, Tom Vanderlinde, Reba Buhler and Brent Ramsay.
2. Approval of the Agenda
 - a. Ote P. motions to approve the agenda.
 - b. Jaret H. seconds the motion. Carried.
2. June Minutes
 - a. Trent S. motion to approve the June minutes by Whitney.
 - b. Tom V. seconds the motion. Carried.
3. President Report
 - a. Red County Capital Grant of \$7,154.66 for a hot water on-demand tank installation
 - b. Thank you to Trent S. for presenting scholarship award on June 26th at Spruce View School
 - c. Missed the Ag Infrastructure Grant, which was for \$125,000. Discussed an idea for a cement curb along the west side of the building, costing \$12,800, (\$8/sq ft, Superior Concrete) which was deemed a very good price for a significant arena upgrade. Company was interested in a board sign rental as well.
4. Financial Report
 - a. General account balance: \$77,099.29.
 - b. Casino account balance: \$29,790.82.
 - c. Kitchen tenant all paid up to date
 - d. \$100/month paid to Lindsay for use of accounting software.
 - e. Alberta Ag Society Grant of \$25,922.00 received.
 - f. Red Deer County Operating Grant not received.
 - g. Canadian Linen billed for services not rendered during summer. Lindsay to contact them.
 - i. Jaret H. approves the financial report.
 - ii. Tom V. seconds the motion. Carried.
5. Director Reports
 - a. Booking Coordinator (Jessica)
 - i. Nothing to report.
 - b. Communications (Whitney)
 - i. Posting for rink attendant and volunteer treasurer.
6. User Groups
 - a. Minor Hockey
 - i. Registration is open for the Minor Hockey season.
 - ii. Next meeting in September.

- b. Skating
 - i. No report.
- c. 4H
 - i. Year is wrapped up. Parent meeting/start up meeting September 8th 2025.
- d. Pickleball
 - i. Great year so far. Tournament set for August 17th.
- e. ODR
 - i. First meeting on June 26th.
 - ii. Concrete would be the best surface for the ODR. Asphalt doesn't appear to last very long. Logan and Trent highlighted concerns about pouring concrete on top of black dirt, as they were not allowed to dig down for previous ground work. Logan and Trent confirmed these restrictions and mentioned the risk of frost heaving if proper drainage and base preparation are not addressed. Trent emphasized the need for a lasting solution if they invest in concrete.
 - iii. Plan to work on temporary board supports and dirt work, targeting August 14th for a work bee.
 - iv. They are also pursuing a permit for an advertising sign by the highway, with a rough quote of \$400-\$500 for the sign itself.
 - v. Hellbound is interested in trading advertising for use of their water trucks.
- 7. Caretaker Report
 - a. #2 bathroom door need to be repaired. Ote or Tom to fix.
 - b. Heater being left on in the benches for a prolonged period. Pickleball players turned it off.
 - c. Tom reported that the pits in the Zamboni room need to be cleaned before new installations, and the guardrail near the well pump needs to be fixed by Garrett Wolf. They also mentioned sealing the north end door.
 - d. Logan inquired about a pest control update. Whitney Quartly confirmed that pest control sends bills possibly to the email and that tear-off yellow sheets are available on the downstairs desk.
- 8. Unfinished Business
 - a. Dressing Room Doors/Community In Colour Grant
 - i. Dressing room doors and final painting to be discussed by Phillip and Jaret. Phillip will be sending an invoice for work done.
 - b. Floor Scrubber/Battery Return
 - i. Buying parts, specifically a new motherboard and charging box, would be more cost-effective than continuous rental. Logan to price out parts. Rental would be \$250-\$450/month.
 - c. Caretaker Committee
 - i. 2 applicants so far for the caretaker position. Applicants were discussed.
 - d. 4H Project In The Arena

- i. 4H wanting to upgrade doors upstairs. Might be completed in the fall.
 - e. Water Bottle Station
 - i. 2 options. Global Industries Canada.
 - 1. \$1950.44 (includes shipping and GST) 11" deep and 37-7/8" high.
 - 2. \$1,534.94 (includes shipping and GST) 6-5/16" deep and 25-9/16" high.
 - ii. Uses the same filter. Option 2 is smaller in size than option 1.
 - iii. Both use the same filter and have the same water capacity.
 - iv. Logan noted that a fellow, who is also installing the hot water heater, will be coming to install the water bottle station now that the cheque has been received. They suggested placing the station closer to the mechanical door for easier installation.
 - f. Panels/Sand
 - i. Mitch and Tom to communicate on removal.
 - ii. Trent would like to use some of the sand for ODR boards. Tom would supply a wheel loader.
9. New Business
- a. 2025 Sport & Rec Grant: Active Community Initiative.
 - i. First intake was announced. Next intake to be announced.
 - b. RME Ag Society Grant
 - i. Up to \$10,000 in funding.
 - ii. Deadline July 31, 2025 at 5:00 p.m.
 - iii. Need a timeline of project (needs to be completed within 2 years)
 - iv. Total budget required and what the funding goes towards. List other contributors.
 - v. Will use concrete quote/railing removal for the west side of the building for the grant application.
 - c. Lockbox Code
 - i. Possibly look into changing the code at the end of the summer.
 - d. Treasurer Applicant
 - i. Whitney introduced Christine McIntyre and her contact, Terry, as potential treasurer applicants. Whitney Quartly elaborated that Christine would handle everyday bookkeeping, while Terry, a corporate accountant with his own office, is willing to do the higher-level accounting.
10. Meeting adjourned at 8:08 pm.
11. Next meeting is August 14th 2025 @ 7 pm.

Action Items:

- Logan: Apply for RME Grant.
- Logan: Quote for motherboard for floor scrubber.
- Logan: Acquire wall mount water bottle refill station installation quote.
- Whitney: Look into donation doors upstairs for 4H to paint.
- Whitney: Change lock box code in September.
- Whitney: Waiting for email from AAAS for pictures from Convention.
- Mitch/Tom: To handle sand removal and steel panels on the north side of the arena.
- Tom: Contact Garrett Wolf for water well repair.
- ?: Contact Gladiator Transport to pump out pits
- ?: Seal door in zamboni room
- Tom/Ote: Fix #2 bathroom door.
- Phillip/Jaret?: Acquire new change room doors.
- Mitch/Ote/Logan/Trent/Jaret: Set date for caretaker committee date.
- Dane: Fix the tractor (propane tank+fill and key)
- Trent: Contact RDC Community Services for info on sign advertising for ODR.
- Trent: Determine if concrete is suitable for the ODR under the RDC guidelines.
- Trent: Contact Superior Concrete on ODR concrete quote.
- Lindsay: Contact Canadian Linen about summer bill.