

## Spruce View & District Agricultural Society Meeting Minutes

**Date:** October 14, 2021 @ 7 pm

**Attendees:** Brent Ramsay, Mitch Hetu, Lindsay Stoyburg, Beth Husing, Logan Ebbeson, Tom Vanderlinde, Whitney Quartly, Kinsey Brown, Carmen Aragon, Jeff Vickers

- Motion to adopt agenda by Mitch, 2<sup>nd</sup> by Beth.
- Motion to approve August 2021 Meeting Minutes by Mitch, 2<sup>nd</sup> by Beth.
- Director Reports:
  - Facility Rentals: Beth Husing
    - Schedule is filling up, limited ice times available during the week.
    - Master schedule of bookings is on the Ag Society's website.
  - Communications: Whitney Quartly
    - Skating and Hockey Parent emails have been added to the newsletter mail out list. This gets our newsletter out to about 65 email addresses.
- Concession: Jeff Vickers
  - In the first week of being up and running the concession has been quite busy, lots of take-out orders as well as lots of people eating in their cars and outside.
  - Would like to get a phone line to the kitchen to better facilitate take-out orders.
  - Signage to be put up by Beth reminding people that there is no indoor dining permitted due to Covid restrictions.
  - Concession would benefit from signage advertising that they are offering take-out, this would be a way to increase revenues for the concession through Covid. Potential to run the concession year round depending on how the season goes.
  - Board previously approved for Cheryl and Jeff to operate the concession rent free until November 30, 2021 due to the uncertainty of Covid restrictions. A lease agreement is to be discussed for operating the concession after November 30.
  - The Spruce View Community Association is going to lend the rink 2 picnic tables for an outside seating area to give people more places to eat.
- Financial Reports: Lindsay Stoyburg
  - General Account           \$147,683.83
  - Casino Account           \$5,269.80
  - Received 2 grants last year
  - Paid \$3,000 in accounting fees, awaiting 2<sup>nd</sup> invoice to pay the outstanding half.
  - Raffle Box – inquiry into how much the Ag Society was charged to use this service, Lindsay found that the amounts that were deposited into the Ag Society's account daily don't necessarily make sense. Whitney and Lindsay to review the Group Summary document and confirm fees charged/ amounts deposited.
  - Motion to accept report by Beth, 2<sup>nd</sup> by Tom.
- Board Elections

- President – Brent Ramsay – acclaimed
- Vice President – Mitch Hetu – acclaimed
- Treasurer – Lindsay Stoyburg – acclaimed
- Secretary – Kinsey Brown appointed
  - Janine Seymour advised Brent that she is stepping down from the secretarial role
- President’s Report: Brent Ramsay
  - New board appointed this year, hopefully headed in a new direction.
  - Goal of the board is to create a new culture and remain professional while focusing on the growth of the Ag Society.
  - Would like to review all aspects of the Society (i.e. fees, scholarship) within the next year so changes can potentially be announced at next AGM.
- Minor Hockey:
  - Games start this weekend
  - Teams in each division on the league, 2 peewee teams this year
  - It is unclear if and how Ag fees are being collected, Lindsay to look into collection of Ag Society fees from figure skating and minor hockey.
  - Tournament cancellation fee of \$500 to be charged if less than one month’s notice is given.
- Figure Skating: Whitney
  - Starting Monday
  - 27 kids enrolled
- Unfinished Business
  - Ice Plant
    - New compressor was installed and start up was completed.
    - Contractor took the old compressor – board was under the impression we would keep the old compressor for backup.
    - The final invoiced amount was substantially more than the original quote – potentially due to extra work done on the brine system. Original quote was approximately \$14.5k, Ag Society has paid \$7k, new invoice has \$15k owing. Brent to continue to follow up.
  - Zamboni Gate not lining up – Carmen
    - This has been an ongoing issue for years.
    - Potential safety issue. Carmen tries to fix it throughout the year to the best of her abilities, the tension in the cables is off.
  - Pumper Truck – Carmen
    - Truck stalled multiple times recently. Carmen thinks it may be the fuel pump.
  - AED – Carmen to follow up
  - Sign at the Fire hall
    - We are able to get a standard government sign from one of the approved providers. Brent has not received quotes back from providers.

- Markerville got their signs for free – Suzy will see if the arena can also get free signs.
  - Discussion about potentially putting a sign at the community gardens.
- Casino – Janine
  - Casino date has been moved to the 4<sup>th</sup> quarter of 2022.
- RME Grant – Brent
  - Ag society was not successful in getting the grant.
- UFA Grant – Brent
  - \$100k to potentially go toward outdoor riding arena. Recipient could potentially get a portion of the \$100k, not necessarily the whole amount.
  - Recipient has not been announced.
- Municipal Green Energy and Accessibility Grant – Brent
  - Communication has fallen through, Brent to continue to follow up.
  - These funds – if received – would be earmarked for solar power and making the arena accessible (ramps, wheelchair viewing area)
  - County is potentially willing to fund accessibility upgrades if the grant is not received.
- Garbage collection – Lindsay
  - Contract expires March 2023, auto renews. Currently the contract is on a “Covid Hold.” Cost to get out of contract is \$350 plus \$185 to have Waste Management remove the bin.
  - Empringham Disposal is willing to come empty the bin for \$60.
  - Board decided to remain in contract with Waste Management under “Covid Hold” so as to not pay monthly fee, but will have Empringham come empty the bin. Carmen will arrange pick up of bin when needed.
  - Board and Carmen to revisit this arrangement before the season ends.
- Outdoor Arena in Spruce View – Brent
  - County would like to build an outdoor arena in Spruce View at the community gardens. Grants have been arranged, but the arena would have to run under a society.
  - County has approached Spruce View & District Ag Society to run the arena.
  - The arena would not be available for rentals so as to not create competition with the Dickson Arena.
  - The Ag Society would receive an “Admin Fee” for running the new location.
  - Concerns were brought forward about insurance. Ultimately decided that liabilities would be covered under the county’s policy.
  - Brent – there is a possibility for signage and advertising the Arena at the community gardens.
  - ODR would need maintenance person – Carmen could potentially take on this role.
  - We would ideally enter into a contract, potentially 3 years, to see how things go.

- Motion to enter a partnership with stipulations with the county to facilitate the ODR by Mitch, 2<sup>nd</sup> by Beth. All in favour.
- New Business
  - COVID Restrictions/ REP
    - Arena to remain at one third capacity. Ag Society will not implement REP program at this time.
    - Signage is being put up around the arena to remind patrons of mask rules and other Covid regulations.
    - Beth will monitor rentals to make sure they are within Covid guidelines.
    - Spectators per player – Beth has been telling people 1-2.
    - Beth will email bookings requesting that they do not come more than 30 minutes early so as to avoid going over capacity (200 people)
    - Beth will draft Covid Protocols document and email out
- Next Meeting: November 18, 2021 @ 7pm
  - Plan to review the following items throughout the next year:
    - Membership fees, ice fees, summer programs, scholarship, volunteer programs, fundraising, etc.
  - Next meeting: fundraising ideas.
- Meeting Adjourned 9:10 pm