

## Spruce View & District Agricultural Society Meeting Minutes

**Date:** August 4, 2022 @ 7 pm

**Attendees:** Brent Ramsay, Beth Huising, Kinsey Brown, Mitch Hetu, Janine Seymour, Logan Ebbesen, Lindsay Stoyburg, Carmen Aragon, Tom Vanderlinde

1. Approval of agenda
2. Motion to approve amended June 2022 Meeting Minutes by Janine
3. President's Report
  - Sent out via Email prior to meeting, additional items discussed:
  - Ticket Sales - 1 on Eventbrite, none from the bakery so far. Janine has printed tickets board members can pick up to sell
  - ODR - County would like an engineering report for the Community Gardens prior to getting quotes for getting the area levelled, this is causing delays. Organizers are looking at an alternative location.
4. Financial Report - Lindsay
  - General Account           \$87,292.77
  - Casino Account           \$20,445.78
  - Motion to accept financials as read by Mitch, 2. Beth.
5. Director Reports
  - Facility Rentals - Beth
    - Minor amendments to final contract document for 2022/2023 season. Beth will send the final copy to Brent prior to Minor Hockey AGM.
    - Flames have booked their ice for 2022/2023
  - Communications - Whitney absent
    - Facebook contest was run for the Cabaret Event
6. User Group Reports
  - Minor Hockey - na
  - Figure Skating - na
  - Gymkhana - na
7. Caretaker Report - Carmen

- RAM Alarms - Current contract has expired. RAM advised that with our current system there were “test failures.” They quoted us \$500 for a system upgrade, new contract would be \$50/mn. The system upgrade would remove the need for the landline at the arena as all notifications would be delivered via cell phone. Costs saved by eliminating the landline would pay for the new system within a year. Motion to move forward with security upgrade by Beth, 2. Logan
- AMP’D Electrical - Lighting - 4 lights are out right now, covered under warranty. We were quoted to have to pay labour for the replacement, Carmen to look into this as we shouldn’t have to pay labour for this. Amp’d will also look at the outside lights.
- Zamboni Door - Will be completed at the end of August.
- Ice Making Date - Brent to discuss with Minor Hockey.
- Board Replacement - Tom to help replace the damaged boards before the ice goes in.
- Time Box Plexi - Logan got a quote for the time box plexi at cost - \$550. Logan will follow up with his contact to see if we can get boards through him as well.
- Carmen has requested to start the first week of September.

#### 8. Unfinished Business

- Heifer Raffle - Tom - Will be able to confirm financing in September.
- County Operating Grant - Kinsey - Completed, needs to be emailed off
- Parking lot Quote - Logan - To do the west and south side of the parking lot will be around \$65k. Logan is looking into getting some of the supply donated. Logan to email Kinsey official quote and Kinsey will apply for the UFA grant for this project.
- Cabaret - August 13 2022
  - Tables - Brent and Dustin to pick up picnic tables. Mitch to look into borrowing additional tables/chairs from the school.
  - Sawdust/ Woodshavings - Carmen to look into cost and arrange pick up.
  - Cash Float - Lindsay to pick up from Servus on Monday.
  - Security - Board to act as security. Kinsey to make shirts.
  - Doors - no volunteers from Minor Hockey yet, Board will manage the doors if need be.
  - Bartenders - to hire will cost about \$200. Janine will find 2 people to work.
  - Liquor License - AGLC is requiring a rental agreement, fire code capacity. Kinsey will check the binder.
  - Raffle - Janine to get the license.

- Concession - Sheryl requested a rough number of band members she would have to feed. Estimated 8 members
- Cash Only - Janine was unable to book an ATM, all were booked out already.
- Liquor - mix is included, ready for pick up Friday afternoon.
- Misc.
  - Tubs for drinks - Tom
  - Cups - Beth
  - Ice - will get day of
  - Lights - Logan will bring
- Set Up - Friday afternoon, email with time to be sent out
- Signage for tables - Beth will make
- NYE Cabaret
  - Jamie Woodfin Contract - We were unable to find accommodation, Brent is waiting to hear from Jamie to see if this is okay then will finalize booking.

#### 9. New Business

- Waste Management Contract - Quote received from Empringham. Logan has contact at E360, will follow up with them.
- AGM October - Considering different options for how to draw more people to the AGM; presentation, special guest, etc. Will discuss further at September meeting.

10. Meeting Adjourned 8:51 pm

11. Next Meeting September 8 @ 7pm