

Spruce View & District Agricultural Society Meeting Minutes

Date: January 18, 2023 @ 7:03 pm

Attendees: Kinsey Brown, Mitch Hetu, Lindsay Stoyberg, Brent Ramsay, Jaret Haupt, Logan Ebbesen, Tom Vanderlinde, Trent Severtson, Jess Czajkowski

1. Motion to amend the agenda to include the the following to New Business by Mitch, 2nd by Jaret.
 - Spruce View Community Hall - AGLC
 - Chairs and Tables
2. Motion to approve November 2023 meeting minutes by Lindsay, 2nd by Mitch
3. President's Report - Logan
 - ODR - first flooding is done with the help of the fire department.
 - Kitchen - one tenant has left, Andrea has taken over operations of the kitchen and hired an additional staff member to assist.
 - Heaters over the bleachers - install to be completed January 19. Contractors also taped up insulation while they were here. 1 of the old heaters has been taken by Dane in exchange for work done on the truck. 1 other heater is unaccounted for - Logan to follow up about where it has been put.
4. Financial Report - Lindsay
 - General 74,192.15
 - Casino 12,670.78
 - Invoicing - Lindsay to meet with new booking coordinator.
 - New Years Cabaret - So far net profits of \$2,401.64 recorded. Still waiting on deposits from PayPal.
 - Motion to approve financials by Lindsay, 2nd by Kinsey
5. Director Reports
 - Facility Rentals - Booking Coordinator - Jess Czajkowski
 - Jess has set up a new gmail for booking.
 - Will send hours to Lindsay for billing.
 - Communications - Whitney
 - Sponsoring NYE Cabaret post on Facebook gained it a lot of traction.
6. User Group Reports

- Minor Hockey - Brent
 - Recommend having a representative at the meetings to answer questions that come up. Next meeting is February 15 at 7pm
- Figure Skating - na
- 4-H - na

7. Caretaker Report

- Logan and Tom have set communication expectations with caretakers to keep board informed about what has been done and needs to be done in an organized manner.
- Supplies - Lindsay to follow up with charges on Co-op account. Logan to follow up with Graham about charging supplies account and ordering.
- Brent's List
 - Chalkboard ready to be installed
 - Canex has come to check traps and provided some recommendations/ action items:
 - Door sweeps and stops need to be replaced in various locations
 - Some hantavirus cleanup is recommended
 - Carpenter ants in the ice plant
- Tom - plumbing - na
- Timebox glass - Brent/Logan/Tom to install
- Weather stripping - will need to be done in the spring.

8. Unfinished Business

- Floor Scrubber - needs maintenance - Logan to look into
- Canadian Linen - Carpets - no follow up needed
- TV Install - Logan to do
- Stand Heaters - discussed in President's Report
- Tractor Update - update to be provided at next meeting
- Email for booking coordinator - discussed in Director's Reports
- New Years Cabaret Results - discussed in Financial Report
- Board Signs - Brent still managing and ordering boards. Lindsay to start invoicing.

9. New Business

- Annual Return Activities discussion
- Grant Writing Services
 - Alberta Council - Tom to be main contact, Kinsey to connect Tom with Alberta Council representative.

- Logan has been approached about another grant opportunity. Will follow up on details.
 - Community in Colour Grant - Whitney - to be discussed in February
 - Wood Plaques - to be discussed in February
 - Water Treatment/ Water Well Grant - Ag Society has been approached about receiving a free eco friendly water system designed specifically for arenas. Board is interested in moving forward and getting more information about the project. Logan to follow up
 - ODR Grant - Kinsey to Apply. ODR Flood Day - discussed above.
 - Helmet Rules - signage to be put up at the arena to communicate that helmets are mandatory. Whitney to post reminder on social media and newsletter.
 - Floor Scrubber - discussed in caretaker report
 - Heater in Timebox - Logan to discuss with Everything H2O
 - Stretcher/ First Aid Kits - Tom to look into what equipment Arena needs
 - Rubber Flooring in Players Bench - Jaret to look into mats. Motion to approve purchase of new mats up to \$500 by Tom, 2nd Lindsay
 - Canam Wrestling - interested in hosting events at the arena. They are creating a proposal for the Ag Society.

10. Meeting Adjourned 8:46pm

11. Next Meeting February 8, 2024 at 7pm